

Animals on Campus	Procedure Number	5.6P
	Effective Date	11/10/21

1.0 PURPOSE

In accordance with Board of Trustees Policy 5.6, Animals on Campus, for the safety of the college community and the animals themselves, animals are not allowed on LCCC property except under very specific situations. Thus, the purpose of this procedure is to set the expectations regarding live animals on LCCC property and to establish the protocols and processes for ensuring compliance with the Board's policy and approval of exceptions.

2.0 REVISION HISTORY

Adopted on: 11/10/21

3.0 PERSONS AFFECTED

LCCC students, employees, volunteers, and community members visiting the LCCC campus are affected by this procedure.

4.0 DEFINITIONS

- A. **LCCC Property** Includes any property that is owned, leased, or otherwise managed by Laramie County Community College for the delivery of programming, services, or functions in alignment with the institution's mission. This includes, buildings, vehicles, or other indoor spaces owned/operated by LCCC. Outdoor areas such as the greenway and the ponds are excluded from this policy and procedure.
- B. **Service Animals** According to the Americans with Disabilities Act (ADA), a service animal is defined as "any animal individually trained to work or perform tasks for the benefit of an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals to an impending seizure or protecting individuals during one, and alerting individuals who are hearing impaired to intruders, or pulling a wheelchair and fetching dropped items." The term service animal shall be the same definition as used for the ADA, its regulations and case law interpreting the ADA.
- C. **Support Animals** Or Emotional Support Animal is an animal that provides a therapeutic benefit to its owner through companionship. The animal is not trained to perform specific tasks, and does not necessarily assist a person with a "disability" as that term is used in the ADA. Instead the animal provides emotional support and comfort to an individual.
- D. **Therapy Animals** A therapy animal is most commonly a dog that has been obedience trained and screened for its ability to interact favorably with humans and other animals. Use of therapy animals may be requested for a college -sponsored event. A responsible, caring handler is an important member of the therapy animal team.

5.0 PROCEDURES

Animals are allowed on LCCC property under the following conditions:

A. SERVICE ANIMALS

- 1) A service animal is not a pet. A service animal is permitted anywhere on LCCC property that the individual the animal serves is permitted. The animal shall always be accompanied by the individual

of federal and state laws; and Residential Living & Learning. An emotional support animal, like a service animal must be effectively controlled by the person it is assisting or by a third party assisting the individual with a disability. This includes, for example, control of noise, aggressive behaviors and unwanted movement of the animals. The service animal must also not regularly defecate or urinate in places not appropriate for such bodily functions. An animal that is not under control or is not housebroken may be prohibited from campus if the person it serves, or a third party assisting the individual with a disability, cannot address these issues. The animal must have all vaccinations required by Wyoming law and by county ordinance and such documentation must be on file at the College.

C. ANIMALS FOR INSTRUCTIONAL AND/OR EXTRA CURRICULAR PURPOSES

- 1) Animals may be used on campus for instructional purposes in academic programs (Agriculture, Equine, Biology, etc.), Athletics (Intercollegiate Rodeo), Outreach and Workforce Development (puppy class) and extra-curricular or co-curricular activities (Ranch horse team, Livestock judging team, Equestrian show team, etc.), or on a volunteer basis for student needs (therapy animals).
- 2) Study and Care of Live Animals - Any LCCC program which cares for or uses animals for study shall ensure that each animal in the program be afforded the following as determined by the responsible faculty or program manager in accordance with standard protocols or best practices:

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of the Volunteer Release and Waiver of Liability Form. As an example, a faculty member may request therapy animals available during lunchtime (in an approved location by facilities) for test anxiety during midterms or final exams.

- a. Therapy animals used on the LCCC campus must be certified by a recognized by an organization carrying insurance (i.e. Alliance of Therapy Dogs). Current proof of insurance must be on file in the Administration and Finance Office before animals are brought to campus.
- b. Employees requesting the use of therapy animals on the LCCC campus must complete the LCCC Volunteer Form found on the Human Resources virtual office.

8) Research using animals.

- a. For areas that are considering research studies on animals in collaboration with a research university, they should communicate with its Institutional Animal Care and Use Committee (IACUC). Areas may also refer to commonly accepted guidelines for humane treatment of animals such as those listed below:

Public Health Service (PHS) Policy on Humane Care and Use of Laboratory Animals

<https://olaw.nih.gov/policies-laws/phs-policy.htm>

U.S. Government Principles for the Utilization and Care of Vertebrate Animals Used in Testing, Research, and Training

[https://olaw.nih.gov/policies-laws/gov-principles7dor ha4.2 \(o\)4.3 \(p \(als\)-1.3 \(E\)-4.3 \(7do\)4.3 6w0vT4 44o\)4](https://olaw.nih.gov/policies-laws/gov-principles7dor%20ha4.2%20(o)4.3%20(p%20(als)-1.3%20(E)-4.3%20(7do)4.3%206w0vT4%2044o)4)

Approval by President (Signature)

A handwritten signature in black ink, appearing to be "J. J. [unclear]", written over a horizontal line.

11/10/21